

AUTHORITY STARTUP CHECKLIST COMPLIANCE SERVICES

PRE-EMPLOYMENT DOT DRUG TEST

Pass your pre-employment DOT drug test

- CDL operators must obtain a negative test result 24 hours before operating a commercial vehicle

COMPANY COMPLIANCE BINDER

Create company compliance binder

- You'll need company policies & procedures, a driver file for each driver, a copy of your MVR for the last 3 years (certified), and a guidance form for support

REASONABLE SUSPICION SUPERVISOR TRAINING

Pass Reasonable Suspicion Supervisor Training (RSST)

- Required for driver supervisor role

DRUG/ALCOHOL CONSORTIUM

Enroll in a drug/alcohol consortium

- All CDL operators are required to enroll in this consortium managed by the owner

DOT INSPECTION

Obtain a passed DOT inspection on each vehicle and trailer



COMMERCIAL
INSURANCE



COMPLIANCE
SERVICES



FACTORING
SERVICES



PERMITTING
SERVICES

**NEED ASSISTANCE
PASSING YOUR FIRST
DOT INSPECTION?**

ADDITIONAL INFORMATION

- All new authorities go through a 21-calendar day protest period, which does not allow the authority to become active until 21 days have passed with proper insurance coverage.
- Authorities are given 90 calendar days before becoming inactive.
- More information on [Electronic Logging Devices \(ELD\)](#).
- Every business is different, which may require items not specified on this checklist. Please discuss your business operations with your TBS representative.